

**SATELLITE SIGNUP RESERVATION FOR THE 7-HOUR  
ESPC SEMINAR PRODUCED BY THE AF CIVIL ENGINEER SUPPORT AGENCY**

**INSTRUCTIONS (read carefully):** Select ONE of the dates listed in the appropriate table below. Reserve a satellite classroom in your base Education Office for that date (if a room is not available for your first choice, choose another date). Then fill out the top of this form and ask the Education Center to fill out the bottom of the form. Fax the completed form to AFIT/CEL (Attn: Ms. Lewis) at DSN 785-4645.

**Important Note:** We must receive your application by the deadline shown in the table to include you in that session.

**Type or Print all Information**

**SEMINAR TITLE: ESPC TRAINING**

**BROADCAST TIME IS 0900-1700 EASTERN TIME**

Check ONE	Available Dates	Signup Deadline
<input type="checkbox"/>	06 September 2001	27 July 2001
<input type="checkbox"/>	27 November 2001	15 October 2001
<input type="checkbox"/>	26 February 2002	15 January 2002
<input type="checkbox"/>	25 June 2002	15 May 2002
<input type="checkbox"/>	20 August 2002	15 July 2002

**CE REQUESTOR INFORMATION:** (type or print)

NAME: \_\_\_\_\_ OFFICE SYMBOL \_\_\_\_\_

BASE or OTHER LOCATION: \_\_\_\_\_

VOICE PHONE (DSN): \_\_\_\_\_ (Commercial): \_\_\_\_\_

FAX (DSN): \_\_\_\_\_ (Commercial) \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

NUMBER OF PEOPLE WHO WILL ATTEND THE SEMINAR AT YOUR SITE): \_\_\_\_\_

(Note: Provide an accurate number so we can print and ship course material without waste.)

COMPLETE NAME AND ADDRESS TO RECEIVE BULK SHIPMENT OF SEMINAR MATERIAL: (type or print)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EDUCATION/TRAINING CENTER INFORMATION:** (type or print)

CLASSROOM BUILDING NUMBER: \_\_\_\_\_ ROOM NUMBER reserved for the seminar: \_\_\_\_\_

CONFIRMATION THAT THIS ROOM HAS SATELLITE DOWN LINK CAPABILITY (DCTN): \_\_\_\_ YES \_\_\_\_ NO

IRD NUMBER OF THIS CLASSROOM: \_\_\_\_\_ IS THIS A T-NET SITE: YES \_\_\_\_ NO \_\_\_\_

COMMERCIAL PHONE FOR CLASSROOM MICROPHONES: \_\_\_\_\_ TYPE OF AUDIO UNIT: \_\_\_\_\_

TECHNICAL POC (person available to establish connection 30 min before broadcast begins): \_\_\_\_\_

VOICE PHONE (OFFICE DSN ): \_\_\_\_\_ (OFFICE COMM): \_\_\_\_\_

QUESTIONS??: Call Mr. K. Quinn Hart, DSN 523-6361, about who should attend or what will be covered.

Call Ms. April Lewis, DSN 785-5654, 3539 about signup procedures.

Call ATN POC, DSN 986-9292, about technical equipment and hookups required to receive the seminar.

**FAX THE COMPLETED FOR TO DSN 785-4645 (Attn: April Lewis) AFIT/CEV, WPAFB**